



Conference Agenda

November 6-9, 2007

Tuesday, November 6

8:00 – 8:30 a.m.	Coffee & Refreshments	DDESS Internet Café
8:30 – 8:45 a.m.	Welcome	Dr. Elaine Beraza, Director, DDESS
8:45 – 8:55 a.m.	Introductions	Ms. Linda Scott, Chief, Fiscal Division, DDESS
8:55 – 9:15 a.m.	Icebreaker & House-keeping Notes (<i>Refreshment Fee, Door Codes, Computer Logins, Phones, etc.</i>)	Ms. Melissa Clark, Program Manager, NDSP-Americas
9:15 – 10:00 a.m.	Agenda Review & NDSP Overview	Ms. Clark
10:00 – 10:15 a.m.	Break	DDESS Internet Café
10:15 – 11:45 a.m.	NDSP Policies and Regulations	Ms. Clark
11:45 a.m. – 1:15 p.m.	Lunch	
1:15 – 1:30 p.m.	Q & A – Policies and Regulations	Group
1:30 – 2:45 p.m.	NDSP Eligibility & Application Process	Ms. Clark
2:45 – 3:00 p.m.	Break	DDESS Internet Café
3:00 – 4:00 p.m.	Educational Expenses and Authorizations	Ms. Clark
4:00 – 4:15 p.m.	Team Building Exercise	Ms. Clark & Ms. Van Heertum
4:15 p.m.	Dismiss for the day	



Wednesday, November 7

8:00 – 8:30 a.m.	Coffee & Refreshments	DDESS Internet Café
8:30 – 8:45 a.m.	Recap, Agenda Review & House Keeping	Ms. Clark
8:45 – 9:00 a.m.	Special Education Overview and Program Authority	Ms. Clark
9:00 – 10:00 a.m.	Special Education Overview and Guiding Policies	Ms. Felicia Van Heertum, Education Support Specialist, DDESS
10:00 – 10:15 a.m.	Break: Group Photo	DDESS Atrium (1 st Floor)
10:15 – 11:15 a.m.	Exceptional Family Member Program (EFMP), Southern Regional Medical Command Presentation	Dr. Daryl Scurry, Medical Director, EFMP
11:15 – 11:45 a.m.	Q & A – Special Education Policy/EFMP	Ms. Clark/Ms. Van Heertum
11:45 a.m. – 1:00 p.m.	Lunch	
1:00 – 2:00 p.m.	Individual Education Plans (IEP) and 504 Accommodation Plans	Ms. Van Heertum
2:00 – 2:15 p.m.	Break	
2:15 – 3:00 p.m.	Available Resources and Locating Local Service Providers	Ms. Clark/Ms. Van Heertum
3:00 – 4:00 p.m.	Department of State, Office of Overseas Schools	Dr. Bill Scotti, Regional Education Director, Central & South Americas
4:00 – 4:15 p.m.	Survive or Thrive: Education in a Flat World	Video Presentation
4:15 p.m.	Dismissed for the Day	
6:00 p.m.	NO-HOST DINNER at PARTNER'S PIZZA	All



Thursday, November 8

8:00 – 8:30 a.m.	Coffee & Refreshments	DDESS Internet Café
8:30 – 9:00 a.m.	Recap, Review and House Keeping	Ms. Clark
9:00 – 9:05 a.m.	NDSP Agency Partnerships	Ms. Clark
9:05 – 9:45 a.m.	Supplemental Instruction	Ms. Clark
9:45 – 10:15 a.m.	Home Based Education Programs & Away from Post School Options	Ms. Clark
10:15 – 10:30 a.m.	Break	
10:30 – 11:45 a.m.	Department of State, Office of Allowances	Ms. Audrey Thurman, Acting Director, Office of Allowances
11:45 a.m. – 1:15 p.m.	Lunch	
1:15 – 2:30 p.m.	Roles and Responsibilities	Ms. Clark
2:30 – 2:45 p.m.	Break	
2:45 – 3:30 p.m.	Funding and Payment Accountability	Ms. Clark
3:30 – 4:00 p.m.	Sharing Best Practices: Student Management and Funds Tracking	Ms. Hilary O’Gorman, Budget Officer, MILGP-Bogota, Colombia
4:00 – 4:30 p.m.	Q & A	Group
4:30 p.m.	Dismiss for the day	



Friday, November 9

8:00 – 8:30 a.m.	Coffee & Refreshments	DDESS Internet Café
8:30 – 9:00 a.m.	Recap, Review & House-Keeping	Ms. Clark
9:00 – 10:00 a.m.	Military Child Education Coalition (MCEC) Presentation	Mr. Bob Ray
10:00 – 10:15 a.m.	Break	
10:15 – 11:00 a.m.	NDSP Liaison Tools (Websites, Posters, Handouts)	Ms. Clark
11:00 – 11:30 a.m.	Frequently Asked Questions	Ms. Clark
11:30 a.m. – 12:00 p.m.	Closing Remarks & Dismiss	Ms. Clark