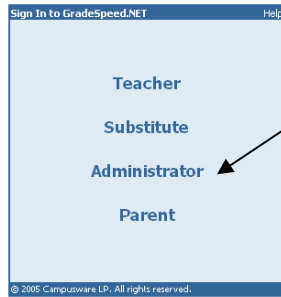


SIGNING INTO THE PARENT CONNECTION -09-10

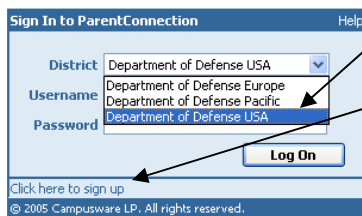
Go to the website: dodea.gradespeed.net

Once you open the site, you will see the following screen: Choose **Parent**



Click on **Parent** and then you will see the following screen:
From the dropdown list,

Choose Department of Defense USA



Then Click to **sign up for an account.**

Once you indicate that you wish to sign up, you will see the following screen. Simply fill out the information requested on the **Parent Account Signup screen.**

Parent Account Signup

[Help](#)

Please enter accurate information in the following fields. This information will be compared against student records as a qualification for approval. Items with a * are required. **Please do not use nicknames, but rather your full legal name.**

Username:	<input type="text"/>	Your First Name*:	<input type="text"/>	M.I.	<input type="text"/>
Password:	<input type="password"/>	Your Last Name*:	<input type="text"/>		
Confirm Password:	<input type="password"/>	Your Address*:	<input type="text"/>		
		City*:	<input type="text"/>		
		State*:	Select One		
		Zip*:	<input type="text"/>		
		Primary Phone:	<input type="text"/>		
		Alternate Phone:	<input type="text"/>		

You will be able to email the teachers about any grade questions, if you like once you are logged into Gradespeed.

Simply click on **Sign Up**. You will then be taken to the following screen:

At this time, you may add a student to your account.

Notice, that you already have a user name, **(left column of the screen)** as indicated that you are currently logged in as _____
(user name you created)

Welcome to ParentConnection

Department of Defense USA

Select a section:

- [Assignments](#)
- [Grades](#)
- [Attendance](#)
- [Calendar](#)
- [My Settings](#)

You are currently logged in as **caribenow**.

[\[Log Out\]](#)

Welcome to ParentConnection

Department of Defense USA

Select a section:

- [Assignments](#)
- [Grades](#)
- [Attendance](#)
- [Calendar](#)
- [My Settings](#)

You are currently logged in as **caribenow**.

[\[Log Out\]](#)

Application for Access to New Students

Please add the information below for each new student you wish to apply for. **All fields are required**, and please enter the information accurately. This information will be compared against student records as a qualification for approval. **Please do not use nicknames, but rather the student's full legal name.**

Student First Name:	<input type="text"/>
Student Last Name:	<input type="text"/>
Campus:	Select One
Date of Birth:	<input type="text"/> MM/DD/YYYY
SMS Sponsor email address:	<input type="text"/>

[Submit](#) | [Cancel](#)

Welcome to GradeSpeed ParentConnection!

Use the links on the left to view information about your students or to manage your account. Use the dropdown box to select which student you are currently viewing.

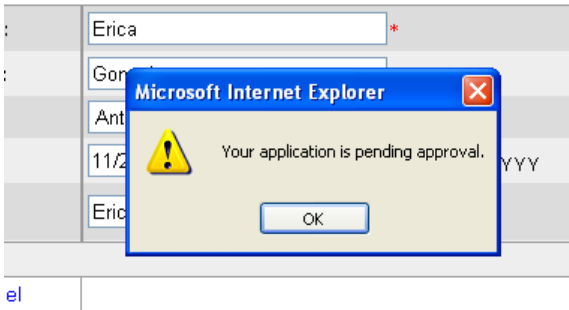
Your account currently does not have any students associated with it, or access to students has not yet been approved. Please click below to add students to your account.

[Add a student to my account](#)

Simply fill out student first and last name and other requested information.

Select the Campus: Which will be Antilles High School or if applicable another school where you have a student registered. You may gain access for as many students as you have in the system. Simply sign up, submit, and add another student. However, the other school has to activate the account. This will only activate the account for Antilles High School. Once you have all students in the system, then:

Click **Submit** one time and you have completed the requested student information. You will then see the following screen:



Your application is pending approval. The process will usually take place when the Gradespeed administrator approves the account and then you will be able to log in with your name and password. (within a week)

Once you click on the **OK** button, you will see all of the names of the students that you entered, and for whom you are waiting approval. See below for example:

Welcome to ParentConnection

Department of Defense USA

Select a section:

- Assignments
- Grades
- Attendance
- Calendar
- My Settings

Current Students:

Name	Student ID	Campus	Parents	Status	
Gonzalez, Eduardo	10702	Antilles High School	N/A	Pending	Remove
Gonzalez, Erica	37295	Antilles High School	N/A	Pending	Remove

It is here that you may still add more students or you may simply remove a student from the list in case the information was not entered correctly.

Once the account is confirmed, you will get an e-mail notice that your account is activated, and you may begin to view your student's grades.

Note on the box **at the left** in the sample above, you may also **view Assignments, Attendance, the Calendar,** and even change any of your personal settings.

All information received will be current grade information for the student you signed up.

Note also that at any time you log in, the student grades in any class may change. Please remember, this is **LIVE DATA**, and as such is subject to change. Options do exist to e-mail the particular teacher and ask questions about the class, assignments, or any other issues. Feel free to communicate and also to give your feedback about the use of the Parent Connection. We would be happy to assist you in any way and answer any questions you may have about use of this program. **If you do not have computer access at home, feel free to use the Media Center (upstairs) open until 16:00. Also, the base library is open for business between the hours of 10:00 and 16:00, and you may also log in there.**

Also, students have their own accounts for logging in to see their grades also.

Sincerely,

Eric Logan

ET/Antilles High School