

DDESS PR DISTRICT FORT BUCHANAN & RAMEY SCHOOLS

NEW STUDENT REGISTRATION

Alphabetical Order by Sponsor's Last Name

DATE: June 15.....A-I

June 16.....J-R

June 17.....S-Z

TIME: 8:00 am - 2:00 pm

WHERE: Fort Buchanan - Superintendent's Office, Bldg 566

Ramey - Guidance Office at Ramey School, Aguadilla

ENROLLMENT AT THE DDESS PR DISTRICT SCHOOLS IS A TWO-STEP PROCESS

1st Step - Eligibility

All parents must verify whether they are eligible to register their dependents before attending the new student registration in June. Please visit the district registrar at Bldg 566, Fort Buchanan or call 787-707-4621 for more details.

2nd Step - Registration

After eligibility is approved, parents must attend registration to enroll students. Parents who do not have all required forms and documents will not be able to register.

Documents needed for registration (Eligibility must be verified prior to registration)

- ✓ Birth certificate
- ✓ Valid local mailing and home address
- ✓ Emergency contact person(s) and phone number(s)
- ✓ Report cards and other academic records, such as results of standardized testing, from previous schools. If you do not have the academic records, please provide an address and phone number of the previous school
- ✓ Proof of physical examinations and an immunization/vaccination record and evidence of any special testing or screening. Students expecting to participate in school-sponsored athletics and team events need a sports-physical medical examination. **(Students cannot start school unless immunizations are updated in accordance with DoDEA Standards).**
- ✓ Current leave and earning statement

Transportation

The transportation office will be issuing Bus IDs from June 9 – July 31, 2009. Student must be present for bus ID.

Age-Entry Requirements

Students must be 4 years old by September 1 of the school year they enter in order to enroll in the Prekindergarten program, 5 years old by September 1 to enroll in Kindergarten and 6 years old by September 1 to enroll in First Grade.

Child Nutrition Services

A current federal leave and earnings statement will assist those parents applying for free or reduced-price meals as part of the National School Lunch Program.

School Uniforms

Schools will provide information on where to purchase uniforms.