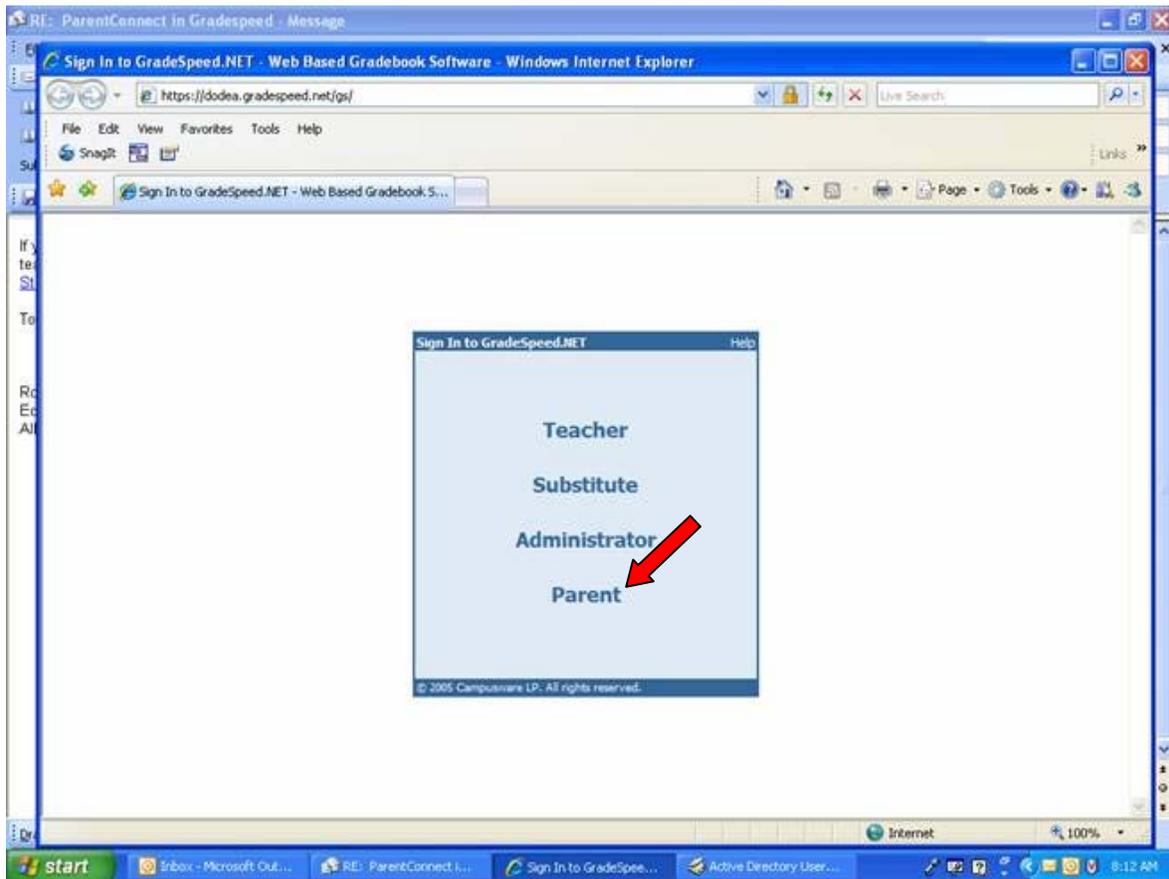


Creating a Parent Portal Connection to Gradespeed

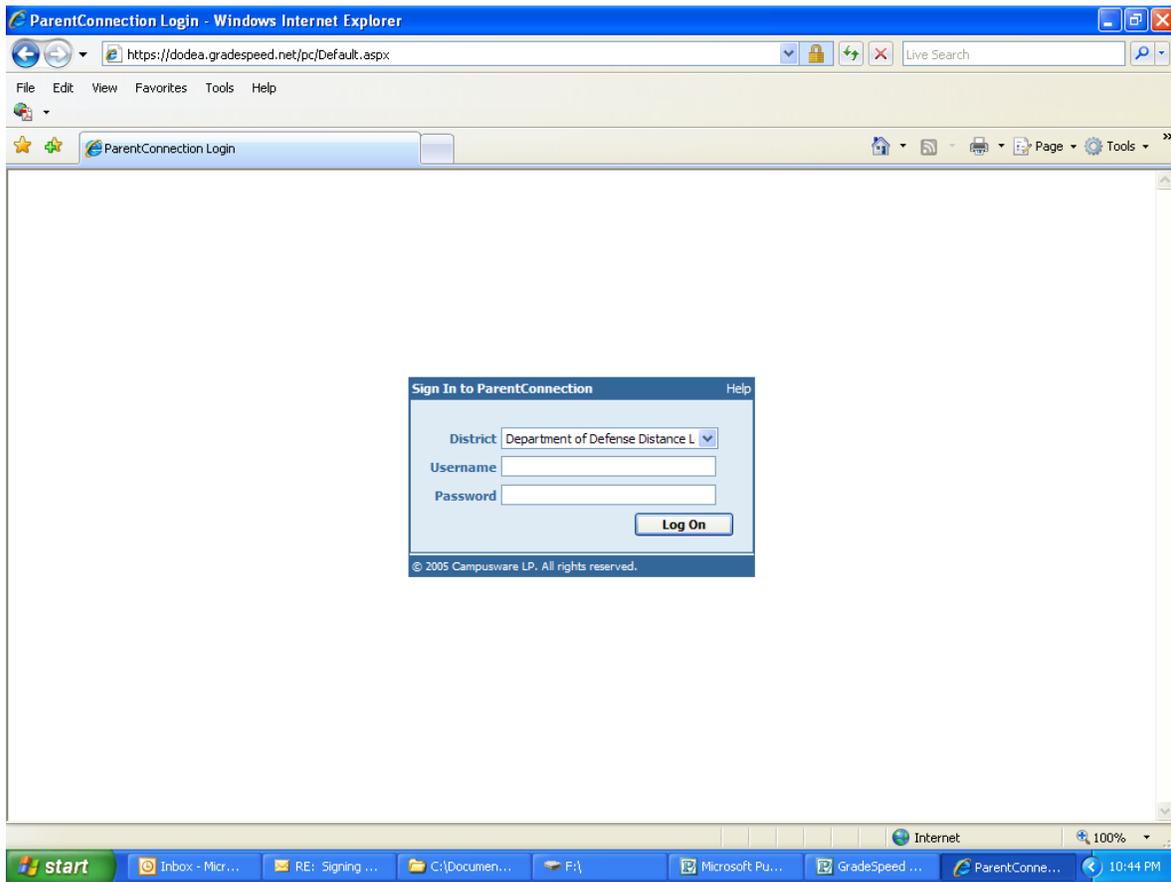
Parents, we now have the ability to let you monitor your child's academic progress from home. Any networked computer can be used to create an account for your Parent Portal to your child's/children's grades at Butner Elementary School. The Parent Portal will be a valuable tool to assist you & the Butner faculty in communicating the status of our student's growth. ***The Parent Portal is only available for fourth grade students at Butner.***

To create your account, go to <https://dodea.gradespeed.net> on the internet. There is a link to Gradespeed from the main page of the Butner Elementary School website.

Once you are at the Gradespeed page, click the Parent Link to begin the process of creating your account.



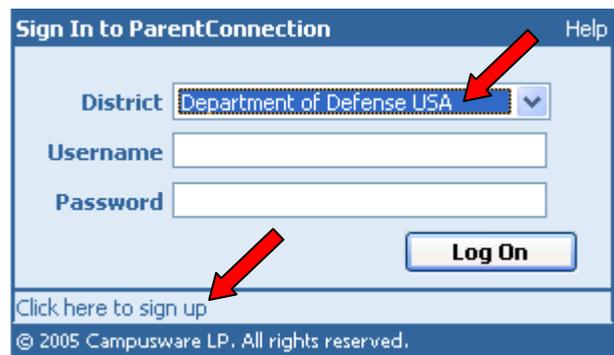
Once you click the Parent Link the Sign Box will appear.



Use the arrow to display DOD USA



Select DOD USA & click Sign Up



The Parent Account Signup Page Opens

Fill in all the fields accurately, especially those with a red asterisk.
Click the Add Email button to add your email address for communication.

Parent Account Signup

[Help](#)

Please enter accurate information in the following fields. This information will be compared against student records as a qualification for approval. Items with a * are required. **Please do not use nicknames, but rather your full legal name.**

Username:	<input type="text" value="Butner Parent"/> *	Your First Name*:	<input type="text" value="John"/> M.I. <input type="text" value="Q"/>
Password:	<input type="password" value="●●"/> *	Your Last Name*:	<input type="text" value="Doe"/>
Confirm Password:	<input type="password" value="●●"/> *	Your Address*:	<input type="text" value="123 Any Street"/> <input type="text"/>
		City*:	<input type="text" value="Ft Bragg"/>
		State*:	<input type="text" value="North Carolina"/> ▼
		Zip*:	<input type="text" value="28308"/>
		Primary Phone:	<input type="text" value="(910)"/> <input type="text" value="123"/> <input type="text" value="-4567"/>
		Alternate Phone:	<input "="" type="text" value="("/> <input type="text" value=")"/> <input type="text" value=""/> <input type="text" value="-"/> <input type="text" value=""/>

Email Addresses

Please click the button below to add an email address to this account.



[Sign Up](#) | [Cancel](#)

Your email is verified & will now allow two way communications between you & the teacher through the parent portal.

Click the Sign Up button to continue.

Parent Account Signup

[Help](#)

Please enter accurate information in the following fields. This information will be compared against student records as a qualification for approval. Items with a * are required. **Please do not use nicknames, but rather your full legal name.**

Username:	<input type="text" value="Butner Parent"/> *	Your First Name*:	<input type="text" value="John"/> M.I. <input type="text" value="Q"/>
Password:	<input type="password" value="●●"/> *	Your Last Name*:	<input type="text" value="Doe"/>
Confirm Password:	<input type="password" value="●●"/> *	Your Address*:	<input type="text" value="123 Any Street"/> <input type="text"/>
		City*:	<input type="text" value="Ft Bragg"/>
		State*:	<input type="text" value="North Carolina"/> ▾
		Zip*:	<input type="text" value="28308"/>
		Primary Phone:	<input type="text" value="(910)"/> <input type="text" value="123"/> - <input type="text" value="4567"/>
		Alternate Phone:	<input "="" type="text" value="("/> <input type="text" value=")"/> - <input type="text" value=""/>
Email Addresses			
		Primary	Status
	<input type="text" value="johndoe@yahoo.com"/>	<input checked="" type="radio"/>	Verified
<input type="button" value="Add Email"/>			
Sign Up Cancel			

The Parent Connection Opens

Click the Add a student to my account link to continue the process

ParentConnection

Department of Defense
USA

Select a section:

- [Assignments](#)
- [Grades](#)
- [Attendance](#)
- [Calendar](#)
- [My Settings](#)

You are currently logged in as
ButnerParent.

[\[Log Out\]](#)

Welcome to GradeSpeed ParentConnection!

Use the links on the left to view information about your students or to manage your account. Use the dropdown box to select which student you are currently viewing.

Your account currently does not have any students associated with it, or access to students has not yet been approved. Please click below to add students to your account.

[Add a student to my account](#)



The New Student Window Opens

Fill in the complete first & last name for the student. It should match the way you spelled for the SMS program during student registration. Also fill in the birthday for the student in the specified format & the military sponsor's email address.

Click the down arrow beside Campus after all needed information is entered.

ParentConnection

Department of Defense USA

Select a section:

- [Assignments](#)
- [Grades](#)
- [Attendance](#)
- [Calendar](#)
- [My Settings](#)

You are currently logged in as **ButnerParent**.

[\[Log Out\]](#)

Application for Access to New Students

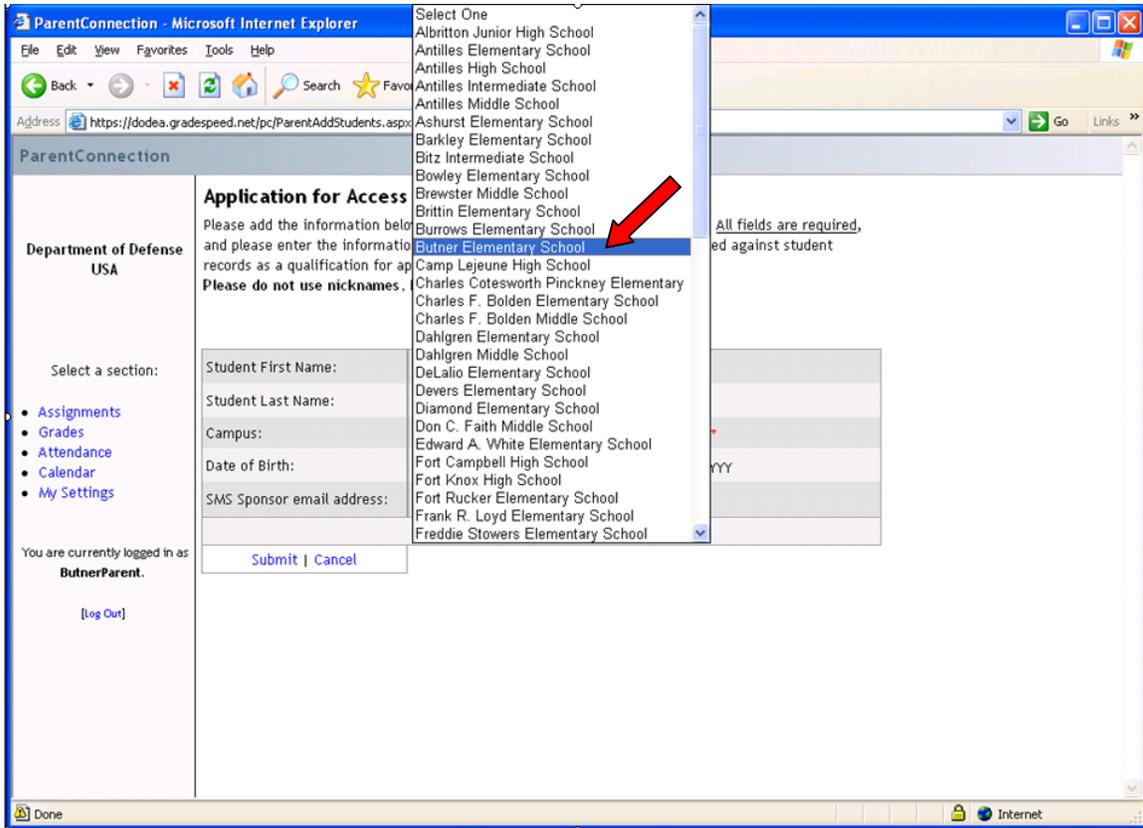
Please add the information below for each new student you wish to apply for. All fields are required, and please enter the information accurately. This information will be compared against student records as a qualification for approval.
Please do not use nicknames, but rather the student's full legal name.

Student First Name:	<input type="text"/>	*
Student Last Name:	<input type="text"/>	*
Campus:	Select One 	*
Date of Birth:	<input type="text"/>	* MM/DD/YYYY
SMS Sponsor email address:	<input type="text"/>	*

[Submit](#) | [Cancel](#)



Click the Campus drop down box.
Select Butner Elementary School from the drop down list that appears.



Your Student Information Should Appear Similar to the Example

Hit Submit after you double check the information

ParentConnection - Microsoft Internet Explorer

Address: <https://dodea.gradespeed.net/pc/ParentAddStudents.aspx>

ParentConnection

Application for Access to New Students

Please add the information below for each new student you wish to apply for. All fields are required, and please enter the information accurately. This information will be compared against student records as a qualification for approval.
Please do not use nicknames, but rather the student's full legal name.

Department of Defense
USA

Select a section:

- Assignments
- Grades
- Attendance
- Calendar
- My Settings

You are currently logged in as
ButnerParent.

[Log Out]

Student First Name:	<input type="text" value="Johnathan"/>
Student Last Name:	<input type="text" value="Doe"/>
Campus:	<input type="text" value="Butner Elementary School"/>
Date of Birth:	<input type="text" value="08/04/1999"/> MM/DD/YYYY
SMS Sponsor email address:	<input type="text" value="johndoe@yahoo.com"/>

You will get a message stating that your application for a Parent Portal is pending approval. ***You do not need to create multiple accounts if you have more than one student in school.*** Once this account is created, you can add additional children to your account if you have other students at Butner Elementary School.



If you have any questions, please email the Butner Gradespeed Administrator at butner.gradespeed@am.dodea.edu.