

**Ft. Campbell Community Schools
NEW STUDENT REGISTRATION CHECKLIST**

- 1. Age requirement**
Pre-school (4) years old on or before October 1st.
Kindergarten (5) years old on or before October 1st.
First Grade (6) years old on or before October 1st.
- 2. Birth Certificate**
- 3. Physical Examination**
Physical should not be over 1 year old..
- 4. Certificate showing updated and required immunizations.** We accept Kentucky and DoDEA Immunization Certificates. The Immunization Clinic is open for walk-ins Mon and Wed from 8-11 and 12:30-3:30 and Fridays 12:30-3:30. *Additional requirements: Sixth grade students required to complete Hepatitis B inoculation series. All students 11 years old or older are required to complete the Meningococcal/Conjugate Vaccine, Tetanus and Diphtheria Toxoids and Acellular Pertussis Vaccine (TDAP Adolescent Preparation.)
- 5. Child's Social Security Card-Verified Copy**
- 6. Sponsor's Social Security Number**
- 7. Housing Authorization**
Your family must be living in post housing or have a letter from housing stating that the family will be in housing within 180 school days. *Failure to accept on-base housing may require the children to be withdrawn from on-base schools.
- 8. Copy of the Sponsor's Military Orders assigning him/her to Fort Campbell.**
- 9. Name and address of school last attended if applicable.**
- 10. Emergency Contact name, address and phone numbers**
- 11. Power of Attorney if the sponsor is not present to enroll the student.**
- 12. If the sponsor is not the biological parent of the student the following documents are required:**
 - In Loco Parentis Affidavit
 - Marriage Certificate
 - Custody Papers
- 13. Signature Forms Returned:**

<input type="checkbox"/> DoDEA Form 600	<input type="checkbox"/> Support Program Survey / Child Find
<input type="checkbox"/> Eligibility Verification	<input type="checkbox"/> Internet User Agreement / Permission
<input type="checkbox"/> Bus Safety Rules	<input type="checkbox"/> BACH Release form
<input type="checkbox"/> Photograph Permission	<input type="checkbox"/> Race/Ethnicity / ESL
<input type="checkbox"/> Release of School Records Permission form (School generated)	
- 14. Completed Registration Packet.**

