



DEPARTMENT OF DEFENSE
DOMESTIC DEPENDENT ELEMENTARY AND SECONDARY SCHOOLS
SOUTH CAROLINA/FORT STEWART/DoDDS-CUBA DISTRICT
DEPARTMENT OF INSTRUCTIONAL SUPPORT SPECIALISTS
Telephone (912) 369-6691 Fax (912) 876-5804

Spelling Bee Procedures (Class, School, and District Level)

1. The Bee Master (school level POC or designee) will pronounce the word.
2. The participant will then pronounce the word, spell the word, and pronounce the word again.
3. The Head Judge will have the responsibility for stopping the student if he/she fails to pronounce the word or if the student pronounces the word incorrectly.
4. If the student still begins to spell without pronouncing the word, he/she will be disqualified from the contest.
5. The participant must:
 - Pronounce the word before spelling. This is to ensure that the student has heard the correct word.
 - Look at the Bee Master when spelling the word.
 - Spell the word orally. Participants will not be allowed to write the word before spelling it.
 - Pronounce the word again after the word is spelled.
 - Speak clearly and loudly. The officials' decision is final in determining the correctness of the spelling, which may be misunderstood if not spoken clearly.
 - The participant may ask for any pronunciation, meaning, or sentence to be repeated for clarification before spelling. If a participant takes undue advantage of this rule, he/she will be advised by the Bee Master.

Timing

1. The participant shall have 30 seconds from the time he/she pronounces the word until he/she must begin spelling the word. If the participant does not begin spelling at the end of the 30-second period, he/she shall be reminded by the Bee Master, who will be informed by the Head Judge(Timekeeper).
2. Once the participant begins spelling the word he/she will have 30 seconds to complete the spelling of the word.
3. A participant will be disqualified if he/she does not follow the above listed timing rules.

Retracing

1. Having started to spell a word, a student may stop and start over, retracing the spelling from the beginning. However, in the retracing, there can be no change of letters and their sequence from those first pronounced.
2. If any letters and/or their sequence are changed in the respelling, the speller will be disqualified.

Spell-off Bee Elimination

1. When a participant misspells a word, he/she immediately drops out of the contest. The next word is given to the next participant.



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2. Once the remaining participants total ten (10), the Spell-off Bee will cease and the ten finalists will advance to the Final Spelling Bee.

Final Spelling Bee Elimination

1. When a participant misspells a word, he/she immediately drops out of the contest. The next word is given to the next participant.
2. When the participants are reduced to two, the elimination procedure changes. At that point, when one participant misspells a word, the other contestant shall be given an opportunity to spell that same word.
3. If the second contestant spells that word correctly, plus the next word on the Bee Master's list, then the second participant shall be declared the champion of the Bee.
4. If one of the last two participants misses and then the other, after correcting the error, misspells the new word submitted to him/her, the misspelled word shall be referred to the first speller.
5. If the first speller then succeeds in correcting the error and correctly spells the next word on the Bee Master's list, then he/she shall be declared the champion.
6. If both spellers misspell the same word, both shall continue in the contest, and the one who first misspelled the word shall be given a new word to spell. The pattern will continue until one of the participants is declared the champion.