



Rules & Regulations

Awards:

- People's Choice
- Director's Choice
- Best Meal

Categories:

- Family
- Unit/FRG
- Agency/Directorate
- Commercial Sponsorship

Teams:

Any number of people can assist in the design and planning of the structure. Active participants are limited to 5 people during the building period due to space limitations and safety. Teams may remove and replace members at anytime for any reason, but please be courteous to other teams and their staging areas while exchanging participants.

Food Products:

- Aluminum food cans of all sizes may be used. Be aware, some food manufacturers are switching to plastic. If using plastic containers make sure they stack and can properly support the weight of the structure.
- No glass containers
- No pet foods
- No alcoholic beverages
- Soda and what can be considered junk food are strongly discouraged as this event is designed to acquire non-perishable food items for Families in need during this holiday period. (As mentioned Helping Hands is interested in nutritious, edible, and non-perishable items that are unopened, nor beyond their printed expiration date.)
- Labels must be intact and legible. Individual labels cannot be covered over and no label may be stripped off or altered in any way.
- Boxes and bags should be used sparingly, but can be used; ensure boxes and bags all have nutritional value, the contents are edible, the food non-perishable and unopened, and are not beyond their printed expiration.
- Excessive props are discouraged; excessive is a relative term, so ensure the structure is comprised of at least 75% can goods and other non-perishable food items.

Structures & Building Materials:

- Structures must be self-supporting.
- Structures should be no more than ten (10) feet in length and width, nor more than six (6) feet tall.
- A good rule to keep in mind is that there should be a can between each supporting component. Example: you can use wire to support cans; you can use plexi-glass to support cans; you cannot use wire to support plexi-glass that is supporting cans.
- It is encouraged that structures be built on a ¼" floor cover to protect the floor at the event site. Acceptable floor covering includes, masonite, pegboard or rubber-backed/non-skid carpet.

Permissible materials:

- Foam-core, cardboard, masonite, plywood, plexi-glass – for the purpose of leveling or balancing materials.
- Nylon string
- Wire
- Tie-backs
- ¼" Threaded Rod
- Cardboard tubes used as guides must also be limited to one-quarter inch thick.
- Velcro
- Tape, clear and double-faced
- High-tension rubber bands

Not Permissible:

- 2x4's
- Half-inch plywood
- Half-inch thick tubing
- Sheet metal
- Permanent adhesives.

Acquisition of Canned Goods:

- Participating entities are responsible for obtaining their own supply of canned goods. All participants agree to donate all canned goods and other food items used for the event to the Helping Hands Program.
- There are no restrictions to product acquisition as long as the methods are legal in both the Commonwealth of Kentucky and Fort Knox.

Build Out:

- Building can begin on Saturday November 21, 2009 at 0800 am and continue through 1300. Judging of structures will take place from 1300-1500 and winners will be announced by 150. Upon completion of the event all teams will be asked to break down their structures for removal by Helping Hands. All photos should be taken before 1600 and all structures should be broken down and loaded into the Helping Hands trucks NLT 1700 Saturday 21 November.
- Try to do as much prefabrication of any templates, foam-core or other special materials you require prior to the day of the build out.

- If you have a chance to do a practice build before the event please take that opportunity to lessen any unforeseen issues at the event site. Your build time is limited, so set yourself up for success.
- Bring plenty of extra supplies (tape, scissors, foam-core, cardboard, etc) – over estimate.
- Bring a ladder if you are building a structure over four feet tall. (**Structure Limit Is Six Feet Tall**)
- Teams should visit the event site well in advance of the build-out date to determine if the structure requires special consideration or if there are any problems positioning their entry in the space provided.
- Teams are responsible for leaving their site as clean as it was before they arrived.

Registration and Team Information:

- Registration can be completed online at www..com or by completing the registration form at Army Community Service Bldg 5101 12th Armor Division Ave Fort Knox, KY 40121.
- Business' and Directorates official name as well as DBA should be on the registration form.

Presentation Board: (Not Mandatory)

- Teams can produce a foam core board sign no larger than 30" x 48" with the following items included:
 - Business name/ Unit/ Family
 - Title and description
 - Team member names
 - Any recognition to companies who contributed to the entry
 - Additional people on your team responsible for working on your design
 - These presentation boards are intended to further your creative spirit of design. Images are welcome.
 - Please provide your own easel for display.
 - The board will not be visible during judging.

Photography:

- Professional photographs will be taken of each entry.
- As stated previously all photos by teams and individuals should be completed NLT 1600 the day of the competition.

Judging:

- No representative from the entry may be present and all team signage will be removed during judging.
- Judging will commence at 1300 the day of the competition.
- Judges will not be announced until the day of the competition.
- The judge's decisions will be announced at the Awards Presentation.

Awards Presentation:

Awards will be presented by 1530 the day of the competition.