

August 27, 2003

OFFICIAL SCHOOL BOARD MINUTES
CAMP LEJEUNE DEPENDENTS SCHOOLS
SCHOOL BOARD MEETING AUGUST 20, 2003

I. CALL TO ORDER

(Name Removed), Chair, called to order the August 20, 2003 School Board Meeting of the Camp Lejeune Dependents Schools. The meeting began at 1805 hours in the CLDS Board Room.

II. APPROVAL OF MINUTES

(Name Removed) made a motion to approve the minutes of July 17, 2003 as presented. (Name Removed) seconded the motion and the minutes were unanimously approved. (Tab A)

III. SCHEDULED COMMENTS BY MEMBERS OF THE PUBLIC

a. Lejeune Education Association (LEA)

Congratulations to (Name Removed) as the recipient of the 'FEA Teacher of Excellence Award.' (Name Removed) will be recognized in December at a dinner of all "FEA Teachers of Excellence."

Thank you to (Name Removed) for supporting the installation of stop signs at our schools and instituting military crossing guards from the respective adopt-a-school units.

Even with the uncertainty at the start of the school year for staff and district office personnel, everyone remains committed at working together.

Thank you to Mr. Brinton for closely monitoring the student numbers and providing extra teacher slots where necessary.

At this time, several employees remain unpaid due to a glitch in the new software program for payroll. On behalf of the employees, DDESS is being asked to provide a letter of explanation for the employees' financial institutions as a financial backing.

An excellent CISM Training was held August 15 and 16, 2003.

B. Lejeune Educational Support Association (LESA)

(Name Removed) introduced (Name Removed), Vice-President for the LESA. (Name Removed) will be reporting for the LESA during (Name Removed)'s absence.

At this time, there is no additional update in regards to the AT A-76 Study.

A special thank you to the HRO staff as well as the personnel staff of Peachtree City who have worked extremely hard in processing the pay concern for CLDS employees.

Recently, Mr. Brinton met with all support personnel where he shared a motivational video called 'FISH'. He expressed the importance that everyone makes in the day-to-day operation of Camp Lejeune Schools. This meeting of support personnel has truly made a significant impact. Thank you.

In respect to the consolidation/reorganization of the district, it is our hopes that the support personnel will receive minor impact. Even though there is the 'feeling of being short-staffed', everyone remains in good spirits overall.

IV. SPECIAL RECOGNITION

On behalf of the CLDS School Board, (Name Removed) was pleased to recognize Ms. Jan Holt, CLDS Food Services Director, for her astounding commitment to child nutrition. She received a 'Certificate of Appreciation' for outstanding support and service to the Camp Lejeune Dependents Schools.

Mr. Brinton acknowledged Ms. Holt for a top-notch, high-quality Food Services Program. In a 'letter of recognition' Mr. Brinton highlighted some of Ms. Holt's contributions toward groundbreaking, ribbon-cuttings, School Board meetings, to welcoming guests. In addition, Ms. Holt is known worldwide for her 'model' meal programs that she and her staff put together here at Camp Lejeune.

Ms. Holt was most appreciative for this recognition. She noted that she gets a lot of reward out of watching the kids eat and enjoying their meals. Many smiles and thanks from parents are received throughout the school year and especially during the Summer Feeding Program. It is a joy to work as the Schools' Food Services Director.

V. SCHEDULED PRESENTATIONS

A. Operation Hero Program

(Name Removed), Director of the Camp Lejeune YMCA Program, and (Name Removed) of the YMCA, presented a program entitled 'Operation Hero'. (Insert at Tab F) The goals of Operation Hero are to: 1) create a strong external partnership, 2) develop proactive youth programs, 3) improve youth coping skills, 4) provide excellent academic and social preparation, 5) support families in their effort to meet mission and personal needs, and 6) provide a new focus. (Name Removed) explained that the 'Operation Hero' Program would be provided at no expense to the school system or parents. Students in grades 1-6 will be eligible for the program and can be referred by the school or parents. The responsibilities of the school system would be to provide: 1) transportation (if necessary), 2) classroom space, 3) identify students, and 4) obtain parental approval. The program can be divided at several school sites. A total of one lead teacher and four assistants are provided.

Mr. Brinton noted that the school principals had recently learned about 'Operation Hero' during an administrators' retreat. Mr. Kinney and Dr. Kinney volunteered to host the program at TT2 and Berkeley Manor Elementary Schools respectively. Additionally, DeLalio Elementary School will be considered as a third site if necessary.

(Name Removed) questioned if students had to fall within the school zones of Tarawa Terrace 2 and Berkeley Manor Elementary Schools in order to participate in the program. (Name Removed) noted that all students in grades 1-6 who were found eligible for the program could indeed enroll in the program.

(Name Removed) made a motion to favor the implementation of the 'Operation Hero' Program and that the program begin at Tarawa Terrace 2 and Berkeley Manor Elementary Schools effective immediately. (Name Removed) seconded the motion and the Board unanimously approved it.

B. 'Fresh Start' Program

Ms. Brown, Principal of Lejeune High, provided a power point presentation on the first annual 'Fresh Start' Program held July 30-31, 2003. (See Insert at Tab F) 'Fresh Start' is designed to ease the transition of rising ninth graders from the middle school to the high school environment. Overall, student and parent attendance was quite good for the first year. Students encountered topics such as 'understanding

personal learning styles’, ‘improving time management’, ‘enhancing learning to learn skills’, ‘knowing where to go for help’, and more. Additionally, parents attended a session to effectively support their children with their transition into the high school setting. In a survey of students, they felt the two-day session was most worthwhile.

C. ‘New Teacher Orientation’, SY 03-04

(Name Removed), Instructional Systems Specialist, shared an overview of the ‘New Teacher Orientation’ held July 23-25, 2003. Many members of the district as well as the School Board Chair, LEA and LESA Presidents, shared helpful insight in making the new teachers feel at home. (See Insert at Tab F) Additionally, questions were referred to our District Licensure Specialist, (Name Removed), of Fort Bragg Schools, which proved to be very beneficial. The school principal escorted new teachers as they toured all Camp Lejeune Schools. The teachers felt the three-day orientation was most valuable and were most appreciative for having the opportunity. The School Board Chair added words of appreciation to (Name Removed) for leading the ‘New Teacher Orientation.’

VI. OLD BUSINESS

Under ‘Old Business’, the Chair recommended to add Item C to the agenda, ‘School Board Training’. (Name Removed) made a motion to approve, seconded by (Name Removed). The School Board concurred.

A. Student Enrollment: Update

Mr. Brinton shared the Student Enrollment for CLDS as of August 18, 2003. (Tab H) With an addition of four students today, our enrollment currently stands at 3,331 students. An additional classroom position has been added both to Berkeley Manor and Tarawa Terrace 2 Elementary Schools where class loads continue to rise. At Stone Street Elementary, a 3-4 and a 4-5 multi-age classroom has been incorporated and will serve as a top-notch program in supporting students’ needs. (Name Removed) explained that multi-age is not a combination class but rather a classroom where the teacher is expected to teach on a variety of areas/needs. A multi-age classroom consists of a nice mix of students and is representative of the classes next door.

B. School Board Election

(Name Removed) reported that a total of nine (9) candidates have applied for the vacancy on the CLDS School Board. Their essays along with an individual photo will run in The Globe on August 21 and 28. The Election will be held as scheduled on August 28, 2003 at all school sites. (Name Removed) and (Name Removed) will assist in the ballot counting on the morning of August 29, 2003.

C. School Board Training

Mr. Brinton requested that the School Board consider a date change for the annual School Board Training. He proposed September 23, 2003 as the new date and further recommended that the School Board Meeting be held on September 24, 2003. (Name Removed) made a motion to approve the date changes as noted above, seconded by (Name Removed). The School Board unanimously approved it.

VII. NEW BUSINESS

a. District Improvement Team (DIT); School Board Reps.

The School Board Chair called for volunteers to serve on the District Improvement Team for Camp Lejeune Schools. (Name Removed) and (Name Removed) volunteered to serve in this capacity.

b. 2004 CLDS Teacher of the Year; Announcement of

Mr. Brinton proudly announced Ms. Lori Pickel as this year's CLDS Teacher of the Year for 2004. Ms. Pickel teaches multi-age in grades 1-2 at Russell Elementary School. Congratulations to Ms. Pickel who will now compete at the North Carolina District level.

c. 2004 CLDS Teacher of the Year School Board Recognition Committee

(Name Removed) and (Name Removed) volunteered to serve on the 'Teacher of the Year Recognition Committee.'

VIII. REPORTS

a. Financial Report of July 2003; Approval of

(Name Removed) made a motion to approve the Financial Report of July 2003 as presented. (Tab J) (Name Removed) seconded the motion and the Board approved it unanimously.

b. Student Activity Fund Expenditures; Approval of

The following expenditures were presented for approval:

i. A check in the amount of \$1,054.75 made payable to 'Varsity' to cover the cost of cheerleading accessories for the cheerleaders of Lejeune High School.

ii. A check in the amount of \$2,375.00 made payable to 'Outdoor Innovations' to cover the cost of Sports Blankets for Lejeune High School.

iii. A check in the amount of \$1,873.46 made payable to 'Varsity' to cover the cost of warm-ups and accessories for the cheerleaders of Lejeune High School.

(Name Removed) made a motion to approve the expenditures as identified above, seconded by (Name Removed). The School Board approved all expenditures as presented.

For the record, the School Board approved the following expenditure via the e:mail in advance of the September meeting:

A check in the amount of \$2,970.00 made payable to 'American Advantage Marketing Group, Inc. to cover the cost of the SY 03-04 Student Athletic Insurance for the students of Lejeune High School.

IX. INFORMATION ITEMS

- a. DDESS Director's Welcome Letter, SY 03-04 (Tab M)
- b. Insite Information (8/03) – Tab O
- c. CLDS Monthly Newsletters – Tab P
- d. LHS Athletic Schedule/Pass – Tab R
- e. SY 2003-04 DoDEA's Theme: 'Math Matters'

X. SPECIAL RECOGNITION

The School Board Chair gave special recognition to departing School Board member (Name Removed) who leaves us after two years on the Board. (Name Removed) has always been genuine and interested in giving of her time to the CLDS School Board. She has truly made an impact on the Camp Lejeune Schools. A 'Certificate of Appreciation' was presented to (Name Removed) on behalf of the CLDS School Board and the CLDS Administration.

As the School Board representative to Russell Elementary School, Ms. Hawes complimented (Name Removed) on her warm-hearted and kind approach in working with the school and its staff. As a token of appreciation from the Russell staff, Ms. Hawes presented (Name Removed) with a framed art piece of the existing Russell Elementary School that will soon convert to a Base facility. Thank you (Name Removed) for your contributions.

(Name Removed) was very appreciative for having the opportunity to work with the members of the CLDS School Board and the Camp Lejeune Schools System. It will certainly be a hard act to follow when looking for new schools for our children. It is our hopes to return to Brewster Middle and Lejeune High Schools one day. Thank you again!

XI. AGENDA BUILDING

Projected Items for School Board Meeting:

- Brewster Middle School Presentation
- Policy Manual vs. Admin Guide
- Student Enrollment Update
- Energy Education Program Update
- Operation Hero Update

Additional agenda items may be forwarded to either Mr. Brinton, (Name Removed) or (Name Removed).

XII. TIME AND PLACE OF NEXT MEETING

The next regular meeting of the CLDS School Board will be held on September 24, 2003 to begin at 1800 hours. The executive session will begin at 1730 hours.

XIII. MEETING EVALUATION AND ADJOURNMENT

The Chair adjourned the meeting at 1935 hours.

(Name Removed)
CHAIR, CLDS SCHOOL BOARD

cc: Director, DDESS/Cuba