

## ***PUBLIC PARTICIPATION AT SCHOOL BOARD MEETINGS***

### **PUBLIC PARTICIPATION:**

The Camp Lejeune School Board recognizes its responsibility to conduct the business of the Camp Lejeune Dependents Schools in an orderly and efficient manner; therefore, it will require that meetings be formal enough to ensure orderly procedure, yet informal enough to encourage and promote group thinking, free discussion and action on matters of concern to the District. In order to ensure such activities, reasonable controls must be required to regulate public presentations to the School Board. The following procedure will be followed by all persons or organizations wishing to make a presentation to the Camp Lejeune School Board and be included in the official agenda.

1. A written request to appear before the School Board and be included on the School Board agenda shall be submitted to the Superintendent no later than seven (7) calendar days prior to the School Board meeting at which the petitioner desires to make a presentation;
2. The petition shall state the specific reasons for appearing before the School Board and include any background information or data that will assist the School Board in understanding the subject of the presentation. Any information or data that is to be shared with the School Board by handouts shall be submitted with the petition.
3. The Camp Lejeune School Board shall approve or disapprove any request to appear. As appropriate and necessary, the Superintendent shall offer recommendations concerning the propriety of any request to appear.
4. The Camp Lejeune School Board shall refuse to permit a presentation of any subject which it considers inappropriate to include matters involving management/employee relations, matters which are personal to the presenter with no reasonable application to the District as a whole or issues which are the subjects of pending Unfair Labor Practice charges, grievances, or other proceedings authorized by law, regulation or contractual agreement;
5. The Board reserves the right, in concert with the Superintendent of Schools, to defer any decision on any request to appear for a period not to exceed thirty (30) days.
6. Petitioners shall be notified by the Superintendent of Schools, no later than forty-eight (48) hours before the School Board meeting date that their request to appear has been approved;
7. The petition to be heard by the Camp Lejeune School Board shall be recognized by the President. The individual shall identify him/herself, the name of the organization they represent, if appropriate. A presentation will not exceed five (5) minutes if the presenter is speaking as an individual and ten (10) minutes if speaking on behalf of an organized group.
8. The School Board President is responsible for the orderly conduct of the Board meeting and appropriateness of the subject and the suitability of the time for the presentation.
9. Public Comment will be heard. Individuals desiring to address the Camp Lejeune School Board during Public Comments may address the school board for five (5) minutes, without response. Public Comment shall not exceed fifteen (15) minutes in its entirety. Speaker shall state name, organization representing and topic. Inappropriate topics may not be presented which include but are not limited to: matters involving management/employee relations; matters which are personal to the presenter; personnel matters or issues of pending Unfair Labor Practice charges; grievances or other proceeding authorized by law, regulation or contractual agreement. A written response may be provided by the Camp Lejeune School Board to the presenter upon request. The School Board will have thirty (30) days to respond.