

January 28, 2004

OFFICIAL SCHOOL BOARD MINUTES
CAMP LEJEUNE DEPENDENTS SCHOOLS
SCHOOL BOARD MEETING JANUARY 21, 2004

I. CALL TO ORDER

(Name Removed) called to order the January 21, 2004 School Board Meeting of the Camp Lejeune Dependents Schools. The meeting began at 1805 hours in the CLDS Board Room.

II. APPROVAL OF MINUTES

(Name Removed) made a motion to approve the minutes of December 3, 2003 as presented. (Name Removed) seconded the motion and the Board approved the minutes unanimously. (Tab A)

III. SCHEDULED COMMENTS BY MEMBERS OF THE PUBLIC

A. Lejeune Education Association (LEA)

On behalf of the LEA, (Name Removed) extended congratulations to Ms. Brown on her recent selection as the new Community Superintendent of Fort Campbell Schools. We appreciate the wonderful job and the strong commitment she has provided at Lejeune High School. Ms. Brown will surely be missed.

At the invitation of the LEA, Congressman Jones recently visited with staff members and toured Berkeley Manor Elementary, Lejeune High, and Brewster Middle Schools. Congressman Jones was complimentary of the schools and plans to revisit other Base schools in the near future. The Base will coordinate his visit.

The LEA looks forward to working with (Name Removed) as the interim principal of Lejeune High School.

B. Lejeune Educational Support Association (LESA)

(Name Removed) extended a ‘Happy New Year 2004’!

At this time, the A-76 study for AT’s has been put on hold due to the lack of funds. However, the A-76 study for logistics has begun and data is being collected.

The DDESS Management Team and Support Union Team will meet next week to begin working on a Master Labor Agreement for support personnel. Recently, support union presidents and other support personnel worked with (Name Removed) in prep for the upcoming negotiations. During this time, Camp Lejeune Schools were highlighted for their positive working relationship among administration and support personnel.

As the LESA President and an employee of Lejeune High, (Name Removed) recognized how pleasant it has been to work under the leadership of Ms. Brown. She is responsible for ‘boosting the morale’; and she will be missed. Her departure is truly Lejeune’s loss and Campbell’s gain. Thank you Ms. Brown for sharing your expertise and guidance.

IV. SPECIAL RECOGNITION

Ms. Martha Brown was recognized by (Name Removed) as an individual who has had a tremendous impact on Lejeune High School and the district as well. Ms. Brown is always pleasant but seeks to implement the best possible plan in ensuring school achievement/improvement. As the high school liaison, (Name Removed) noted that everyone is sad about Ms. Brown’s leaving but wish her all the best in her new position. Ms. Brown will be missed by all! The School Board Chair presented a ‘lamp of learning’ plaque to Ms. Brown.

Ms. Brown was most appreciative for the kind words but contributed her success to the wonderful faculty members, parents, and students of Lejeune High School who are among the best. Coming to LHS was a wonderful way to return to the United States. Everyone has been most patient in allowing her the time needed to learn the DDESS system. Ms. Brown stated she would always treasure the fond memories and time spent at Camp Lejeune.

Mr. Brinton read from a ‘Letter of Recognition’ acknowledging Ms. Brown for her outstanding contributions and the significant impact she has made at Lejeune High School since her short tenure here. Ms. Brown will be long remembered for her distinguished leadership; and we wish her well in her new endeavor!

V. SCHEDULED PRESENTATIONS

A. 'Energy Conservation Program: Status Report'

(Name Removed) contributed the success of the Energy Conservation Program at Lejeune High School to Ms. Brown as she has been very open minded and supportive in making the program a reality. Thank you Ms. Brown for your commitment!

(Name Removed) was pleased to report that CLDS had an excess of \$30,000 of utility funding in FY 2003. The excess was used to provide safe zones on playground equipment at DeLalio Elementary School. CLDS reduced their electrical usage by 14% during FY 2003. He recognized TT1 Primary School with a 16% reduction from their baseline while LHS had a 13% reduction from their baseline. Overall, the school district had a 3% over their baseline in FY 2003 when compared to an 11% overage in FY 2002. The Energy Conservation Program has now been initiated in all schools and special projects/field trips are in progress. Thank you to all the principals, teachers, and students who have been most cooperative and excited about the implementation of the program.

B. Schools Food Services Program

(Name Removed), Director of Schools Food Services, shared a special video presentation of the Food Services Program in action. Our employees are a definite strength in our organization.

The mission of the CLDS Food Services Program is 'to provide the highest quality food and services to our students in a pleasant atmosphere at the lowest possible cost.' The National School Breakfast and National School Lunch Programs are in place with a Summer Food Service Program offered June-July.

All food services employees are non-appropriated employees with the exception of the Director. Currently, there are 7 cafeteria managers (TT1 & TT2 share a Manager) and 36 food service employees. The Food Services Central Office consists of the Director, a Supervisory Accounting Tech, a Secretary, and a Warehouseman.

There is excellent student participation in our schools. Approximately 86% of elementary students opt to participate in the lunch program each day; 87% at our middle school and 68% at the high school. Other students opt to purchase a la carte. CLDS Food Services currently serves an average of 507 reimbursable breakfasts each day and 2,193 lunches each day. At least 60% of our population is eligible for free or reduced priced meals.

Additionally, a strong 'farm to school program' is in place which significantly impacts the quality and freshness of foods served spring through the fall of each year.

Annually, the Food Services Program is audited by MCNAFAS. All eight schools have received a 'Quality Food Award' by the State Department of Public Instruction.

The School Board thanked (Name Removed) for her presentation and the outstanding job she and her staff are doing in School Food Services.

VI. OLD BUSINESS

A. DDESS Parent Survey: Feedback

An overwhelming two-thirds of our parents completed the recent 'DDESS Parent Survey' put out by the Command and the CLDS School Board. There were several parents who sent in attached letters and messages in support of the DDESS schools. The survey data will be compiled and inserted with General Dickerson's letter that is to go to Dr. Tafoya, Director for DoDEA. The School Board further agreed that a note of appreciation be extended to parents for their participation in the survey and to notify them that the survey results will be made available via the school district's website. The Chair thanked everyone who had a part in carrying out the survey.

B. 'Operation Hero' Program: Update

New sessions are scheduled to begin next week at Berkeley Manor and Tarawa Terrace 2 Elementary Schools. Participants from both Stone Street and Russell Elementary Schools will attend Operation Hero at Berkeley Manor School and will ride on already established busses from their home school. No extra bus transportation is needed.

C. Berkeley Manor Elementary School Enrollment

Student enrollment continues to increase at Berkeley Manor Elementary School. Upon arrival of new families in the Berkeley Manor School zone, the school administration will work with families on a case-by-case basis to place students in the best educational arrangement at either Berkeley Manor Elementary or Russell Elementary Schools.

D. Transition Counselor Institute (TCI)

Approximately 90 participants, to include representatives from Onslow County, Fort Bragg, Camp Lejeune, and outside agencies, will attend this year's Transition Counselor Institute, February 4-5, 2004 at Brewster Middle School. The three phases of TCI will be provided. School Board members are cordially invited to attend either as a participant or observer.

VII. NEW BUSINESS

A. MILCON Projects: New Schools

The mainside primary and intermediate school projects have been awarded to C. Construction Company. A partnership meeting of all constituents is scheduled for February 11-12, 2004 in Raleigh, NC.

B. Coverage of Lejeune High

Effective February 1, 2004, (Name Removed) will be detailed as Acting Principal of Lejeune High until a new principal is on board.

VIII. REPORTS: FY 2004

A. Financial Reports of November and December 2003; Approval of

(Name Removed) made a motion to approve the Financial Reports of November and December 2003. (Name Removed) seconded the motion and the Board approved the reports unanimously. (Tab J)

B. Student Activity Fund Expenditures over \$1000

The following Student Activity Fund Expenditures were presented for approval:

1. A check in the amount of \$15,425.00 made payable to Jostens to cover the cost of the 2004 Yearbook for students of Lejeune High School. (Name Removed) made a motion to approve the expenditure, seconded by (Name Removed). The Board approved it unanimously.

2. A check in the amount of \$1,174.40 made payable to Stone Street Elementary PTO to cover the cost of reimbursement for charter busses used for the December 11, 2003 4th grade field trip. (Name Removed) made a motion to approve the expenditure, seconded by (Name Removed). The School Board approved it unanimously.

IX. INFORMATION ITEMS

A. Informational items were provided as follows:

1. DoDEA Safe Schools Newsletters (12/03 & 01/04) – Tab L
2. Insite Information (1/04) – Tab O
3. CLDS Monthly Newsletters – Tab P

X. AGENDA BUILDING

1. Projected Agenda Items:

- New School Projects
- TT2 Presentation

Additional agenda items should be forwarded to (Name Removed), Mr. Brinton, or (Name Removed) for the next meeting.

XI. TIME AND PLACE OF NEXT MEETING

The next meeting is scheduled for February 18, 2004 in the CLDS Board Room beginning at 1800 hours.

XII. MEETING EVALUATION AND ADJOURNMENT

(Name Removed) adjourned the meeting at 1910 hours.

//original signed//
(Name Removed)
Chair, CLDS School Board

Attachments:
As stated

cc: Director, DDESS/Cuba