

March 26, 2003

OFFICIAL SCHOOL BOARD MINUTES
CAMP LEJEUNE DEPENDENTS SCHOOLS
SCHOOL BOARD MEETING MARCH 19, 2003

I. CALL TO ORDER

(Name Removed) called to order the March 19, 2003 School Board Meeting of the Camp Lejeune Dependents Schools. The meeting began at 1805 hours in the CLDS Board Room.

II. APPROVAL OF MINUTES

(Name Removed) made a motion to approve the minutes of February 19, 2003, seconded by (Name Removed). The minutes were approved unanimously. (Tab A)

III. SCHEDULED COMMENTS BY MEMBERS OF THE PUBLIC

A. Lejeune Education Association (LEA)

Much appreciation was conveyed to (Name Removed) and Marine Corps Base in securing temporary Military Police support at the entrance of TT2 Elementary School. The teachers feel much safer and are pleased that assistance has been provided.

As the schools begin to look at needed changes in preparation for new threat conditions, teachers are beginning to get concerns from parents. (Name Removed) asked the Command and DSO to consider a joint-letter to parents explaining the need of upcoming changes, i.e., traffic patterns, etc.

The Area Council Meeting went extremely well. Camp Lejeune Schools looked wonderful in that the LEA works well with the administration in trying to solve problems at the lowest level. Mr. Brinton was in attendance and the LEA appreciates his support. An excellent training session was provided on stress management and the NEA has provided some great materials as a result of this training.

The Counselors and School Psychologists met today in Onslow County to discuss current issues in respect to the war. (Name Removed), in attendance at this meeting, was most impressed how this joint-effort has formulated in support of the community.

The Diagnostic Reading Assessment (DRA) is forthcoming in grades K-2. Teachers are excited about the assessment and the continuity it will bring within the system. Teachers will receive training and pre-implementation for grades 1-2 is expected to begin within a few weeks. The DRA will detect a student's reading ability and provide areas of needed focus. At the end of the SY, another assessment will be conducted to determine how the students have gained in reading.

B. Lejeune Educational Support Association (LESA)

(Name Removed) expressed concern for support personnel. With the current A-76 studies, the consolidation of districts, and the transfer study, support personnel are feeling the effects and tension is high in addition to the effects of the war. However, the support personnel will remain professional and not limit their support to students.

Within the Distance Learning classes taught by (Name Removed), she noted that there will be a limited number of parents in attendance at this year's graduation due to the high volume of deployments. (Name Removed) suggested that the high school administration might want to consider a "special tribute" for deployed parents during the graduation ceremony.

Understanding that tension is high at all levels, (Name Removed) reminded everyone to be appreciative of the small things and supportive of each other. Continue to be sensitive to the needs of the students and supportive of teachers and support personnel as they have family members and friends deployed at this time.

IV. SPECIAL RECOGNITION

(Name Removed) and Mr. Brinton were honored to give special recognition to (Name Removed) for her recent development of the new CLDS Website. A model website has been created for the Camp Lejeune School System and already received recognition by other agencies such as the DoDEA Chief of Communications, ABC's 20/20 reporters and camera crew as well as a producer of ABC News. The website is easily navigable and most informative for parents, students, staff, and outside agencies. Mr. Brinton read a "Letter of Recognition" and presented it to (Name Removed) that included a "Certificate of Excellence". (Insert at Tab N) On behalf of the School Board, (Name Removed) expressed appreciation to (Name Removed) for her commitment and establishment of the CLDS Website. The website will serve as a great communication tool for years to come.

(Name Removed) was most flattered to receive this special recognition. She thanked the School Board and Mr. Brinton for the opportunity to design the new website. It has been a rewarding and enjoyable experience. Thank you for this award!

V. SCHEDULED PRESENTATIONS

A. 2003 Close-Up Program

Onslow County and Camp Lejeune students attended this year's 2003 Close-Up Program where students viewed government in action close-up. (Name Removed) appreciated the opportunity for a representative group of Lejeune High School students to attend this full-day session. (Name Removed) felt that the students learned a lot about government within Onslow County.

B. Critical Incident Stress Management (CISM) Program

(Name Removed), teacher of Tarawa Terrace 2 Elementary, and member of the Camp Lejeune CISM Team, gave a power-point presentation on the Critical Incident Stress Management Program. (Insert at Tab F) (Name Removed), School Psychologist, summarized the purpose of the CISM. While each school has a crisis team, the Critical Incident Stress Management Team is designed to provide assistance to those persons initially involved with a crisis. On-the-scene support and follow-up services are given to counselors, administrators, teachers, etc., who may experience post dramatic stress syndrome. Members of the CLDS CISM Team were provided. Also, a military-connected CISM Team is available at the Marine Corp Air Station, New River. The goals of the CLDS CISM Team include: 1) provide information, 2) control rumors, 3) reduce chaos, 4) provide coping strategies, 5) facilitate follow-up care, 6) increase cohesion and morale, 7) determine further needs, and 8) restore person to adaptive functioning. (Name Removed) noted that as a CISM Team member, you could be called to support an incident anywhere in the U.S. (Name Removed) plans to share the CISM presentation at the school level in an effort to inform everyone that the program exists.

In respect to the school crisis plans, Dr. Halloran noted that the plans have been in place for some time and customized for each school. For the past several months, each school has been reviewing, updating, and scripting their plans. Mr. Brinton added that each school has a Crisis Intervention Plan notebook easily accessible to the staff. All classroom teachers have a crisis intervention flipchart in their room for easy reference during a crisis situation.

(Name Removed) thanked (Name Removed) and (Name Removed) for their presentation on the CISM Program. The Chair noted that she had seen the crisis teams in action and commended them for the outstanding job that have done in stressful times.

VI. OLD BUSINESS

A. TCI Training

(Name Removed) participated in the Transition Counselors' Institute (TCI) recently held at Brewster Middle School, March 5-6, 2003. (Names Removed) attended the training as observers. Onslow County and Camp Lejeune representatives joined together to receive training on working with families and students as they transition from one school system to another. Materials and resources were made available to the groups.

Dr. Mary Keller and her team were most dynamic in working with the various teams during this two-day training. Special thanks to Dr. Halloran and (Name Removed) for coordinating this event.

(Name Removed) distributed a handout explaining the purpose of the Military Child Education Coalition (MCEC). She referred to the MCEC "Memorandum of Agreement" signed by the Onslow County Superintendent, Dr. Ron Singletary, and Mr. Brinton, Superintendent of Camp Lejeune Schools. (Tab K) It was an honor to have (Name Removed), Commanding General, MCB, Camp Lejeune, and Dr. Ron Lingle, President, Coastal Carolina Community College, as our guest speakers.

(Name Removed) described the TCI Training as most worthwhile. It is important to inform others about transitioning and alert families about what they need to do when relocating to a new school system. The Chair called attention to the MCEC website, www.militarychild.org, where valuable information can be obtained. Mr. Brinton mentioned that Marine Corps Base, Camp Lejeune may be one of the first bases to have access to the Information Counseling Center (ICC) Program. This is a computer software program that will allow school systems to electronically transmit student information to another school system. Ms. Brown added that the high school has in place to provide parents with needed information upon a student's departure from Lejeune High. Lejeune High School has instituted giving new families a business card that includes important phone numbers to call regarding the high school. The "welcome wagon" has been re-instituted where new students are given a mentor to take them around the school and make introductions. Also, a bulletin board has been designed to introduce new students to the school and announce when current students are leaving the system.

(Name Removed) summarized that one of the groups went through Phase 1 of the TCI Training while others took Phase 2. She suggested that the Board consider an endorsement of Phase 3 TCI Training at Camp Lejeune. (Name Removed) explained that with Phase 3 individuals could train others in TCI. Mr. Brinton added that there is a potential to serve as a model community. Dr. Keller and her team were most impressed of the joint-commitment between Onslow and Lejeune Schools.

(Name Removed) made a motion to endorse the TCI Training in Phase 3 at Camp Lejeune, seconded by (Name Removed). The Board approved the motion unanimously.

VII. NEW BUSINESS

A. Domestic Advisory Panel (DAP)

(Name Removed) announced that Camp Lejeune Schools will host the next Domestic Advisory Panel (DAP) Meeting, April 29-30, 2003. The DAP serves as advisors in support of families and children with special needs. (Name Removed) is coordinating the two-day meeting and will provide the DAP with a tour of Camp Lejeune Schools.

VIII. REPORTS: FY 2003

A. Financial Report of February 2003

(Name Removed) made a motion to approve the Financial Report of February 2003 as presented. (Tab J) (Name Removed) seconded the motion and the Board approved it unanimously.

B. Student Activity Fund Expenditures

The following expenditure was presented for approval:

1. A check in the amount of \$15,425.00 made payable to Jostens to cover the cost of the 2003 Yearbook for the students of Lejeune High School.

(Name Removed) made a motion to approve the expenditure, seconded by Mr. Alexander. The School Board approved it unanimously.

IX. Information Items

- A. Student Enrollment Report (Tab H)
- B. Special Education and Preschool Enrollment (Tab I)
- C. DoDEA Safe Schools Newsletters (2/03 & 3/03) – Tab L
- D. *Insite Information* (03/03) – Tab O
- E. CLDS Monthly Newsletters – Tab P

Other Announcements:

A. The Chair noted that there are many upcoming events in our schools and encouraged members to attend where possible. As part of “Music in Our Schools” Month, the following announcements were made:

1. Berkeley Manor Elementary Chorus will be presenting at the Naval Hospital.
2. DeLalio Elementary School students will put on the “Music Man Jr. Edition” Musical, May 16 & 17, 2003 at DeLalio Elementary beginning at 7:00 p.m. Dr. Halloran gave commendations to the DeLalio 4th and 5th grade Chorus for their extraordinary dinner theater performance held March 6.

3. (Name Removed) announced that donations are being accepted for the yard sale in support of Project Graduation. The yard sale will be held on March 29 at LHS, 7:00 a.m. – 11:00 a.m.
4. (Name Removed) distributed invitations on behalf of (Name Removed) to attend Literacy Day at TT1 Primary School, April 11, 2003.
5. Parent/Child Game Night will be held at TT2 Elementary on March 27 beginning at 3:30 p.m.

X. AGENDA BUILDING

- A. NASA Program
- B. READ 180
- C. LHS Honor Courses/Curriculum for SY 03-04
- D. MILCON Update
- E. Student Enrollment Projections (May meeting)

XI. TIME AND PLACE OF NEXT MEETING

The next regular meeting will be held on April 17th, 2003 at the District Superintendent's Office beginning at 1800 hours. An Executive Session will begin at 1730 hours.

XII. MEETING EVALUATION AND ADJOURNMENT

The Chair adjourned the meeting at 1930 hours.

//original signed//
(Name Removed)
Chair, CLDS School Board

Attachments: As stated

Cc: Director, DDESS/Cuba