

October 25, 2006

OFFICIAL SCHOOL BOARD MINUTES
CAMP LEJEUNE DEPENDENTS SCHOOLS
SCHOOL BOARD MEETING OCTOBER 18, 2006

I. CALL TO ORDER

(Name Removed) called to order the October 18, 2006 School Board Meeting of the Camp Lejeune Dependents Schools. The meeting began at 1810 hours in the CLDS Board Room. (Name Removed) welcomed everyone to the evening meeting. School Board members in attendance were: (Names Removed)

II. APPROVAL OF MINUTES

(Name Removed) made a motion to accept the minutes of September 27, 2006, seconded by (Name Removed). There was no further discussion. The minutes were approved unanimously as presented. (Tab A)

III. SPECIAL RECOGNITION

Ms. Mary Ann Styons, 2007 CLDS Teacher of the Year, joined (Name Removed) and Ms. Thomas as the CLDS School Board gave special recognition on her recent award. Ms. Thomas extended congratulations to Ms. Styons on behalf of Mr. Starrett, TT2 Elementary School Principal, who was away on official travel. Ms. Thomas acknowledged the time she had worked with Ms. Styons from 1985-1990 as a first year Principal. Ms. Styons is a very dedicated and caring teacher who provides continuous support to students and adults alike. She is well-deserving and represents Camp Lejeune Schools in highest regards as our 2007 Teacher of the Year. A *'Certificate of Excellence'*, signed by (Name Removed) and Ms. Thomas, was presented to Ms. Styons. (Name Removed), School Board member, designed a special basket filled with beach theme items, one of Ms. Styons' favorite places to go for relaxation. One item of significance read *'Inspire'*, which signifies the inspiration that Ms. Styons gives to her students every day. Ms. Styons was deeply honored and appreciative to the CLDS School Board, the administration, and her fellow co-workers for the opportunity to serve as the CLDS Teacher of the Year. She credited her success to the caring, knowledgeable, and hard-working

teachers whom she works with on a daily basis. “It is a joy to be a part of the Camp Lejeune School system filled with tremendous teachers and administrators who are, in addition, supportive and understanding friends during difficult situations. Ms. Styons personally thanked (Name Removed), a teacher of TT2 Elementary who she holds in high regard, for taking the time to nominate her for this award.

IV. NEW BUSINESS

A. Bitz Facility Dedication

(Name Removed) reported that as an active member of the 2d Assault Amphibian Battalion, where Sergeant Michael E. Bitz served, he has met on several occasions with (Name Removed) and Ms. Thomas to plan for the Bitz Facility Dedication. The dress rehearsal is scheduled on Thursday, October 26 at 1330 hours at Bitz Intermediate; and the facility dedication ceremony will be held on Friday, October 27 at 1330 hours. The military uniform is ‘Service C’. (Name Removed) acknowledged that Sgt Bitz was as a member of Task Force Tarawa during 2003 and received the ‘Silver Star’ award.

Ms. Thomas commended (Name Removed) for his efforts to plan for this ceremony. His energy and devotion truly represents the Battalion and Sgt Bitz well. School Board members were invited to send their response for the dedication as reserved seating will be provided.

B. LHS Homework Zone

(Name Removed) met with Mr. Osgood, Principal of Lejeune High, to gather information about the Homework Zone Club currently underway at the high school. The club is designed to assist struggling students who are in need of remediation and enrichment. It is open to all students and meets on Mondays, Tuesdays and Thursdays from 2:35 – 3:25 p.m. Students can self-nominate or be recommended by a teacher to be a part of this club. Students are required to sign a contract and must obtain parent permission. (Name Removed), LHS Guidance Counselor, runs the program and determines if students need additional support from a special area teacher. During SY 2005-06, 22 students regularly attended the class.

C. After-School Activities Report

To address the question if all schools have a homework zone, Ms. Thomas explained that at the elementary level all schools have 4 to 5 after-school activities. As each school is limited on resources and staff, the school administration meets with their School Leadership Team to determine the activities they can support based on student and community needs. Often times, the after-school activities focus on the individual school’s goals for the SY. For example, at the middle school, after-school activities will include: Intramural Sports, Math Counts, Newspaper Club, Battle of the Books, Yearbook Club, and Fine Arts Club.

D. Base Housing and Student Enrollment Reports

As of September 21, 2006, CLDS is 178 students below our enrollment projection for SY 2006-07. This may be contributed to current housing renovations where Base Housing is currently 25% off-line. Several factors include: homes currently under renovation, sponsor denying housing to wait for one of the newly constructed homes, or the home is waiting to be occupied. Ms. Thomas reported that it takes approximately 120 days for a house to come on-line; and in the Terraces, only 10 homes come on-line at one time. There are currently 673 homes off-line in the Berkeley Manor and Paradise Point housing areas. Paradise Point is expected to come on-line in July 2007. CLDS will continue to work with Base Housing to stay up-to-date on current housing plans and how it will affect our enrollment numbers. Information on MCAS housing projects will be obtained as well.

(Name Removed) inquired how DDESS will use this information regarding the Base Housing renovations? Ms. Thomas stated that she will be meeting with key Base personnel this week to gather more details on housing renovations for out-years in order to provide a point paper to the NC District Superintendent for DDESS's review and consideration when determining staffing allocations.

E. Procedures for Addressing the School Board

After discussion, The CLDS School Board agreed to establish a protocol for individuals to follow when requesting to address the School Board at their monthly meetings. The following steps were presented:

- CLDS School Board members may present agenda items during their 'agenda building session' at monthly meetings or via the e:mail or in writing to the School Board Chair.
- Parent and Community members should request to address the School Board at least one week in advance of the scheduled meeting. Issues or concerns should be provided in writing to the School Board Chair and Assistant Superintendent.
- The Chair and/or Assistant Superintendent will attempt to address the issue/s; however, additional time may be required to gather information/provide follow-up.
- One spokesperson is requested for each topic.
- Each speaker will be given a maximum of 10 minutes to address their topic.
- The protocol will be provided to individuals who may have not requested to be placed on the agenda in a timely manner.
- The protocol, once established, will be included in school newsletters and posted on school websites.

V. INFORMATION ITEMS

A. Insite Information – Tab O

B. CLDS Monthly Newsletters – Tab P

C. 2006 Combined Federal Campaign Kick-Off Run/Walk – Approximately 50 students

and staff members of Lejeune High and Brewster Middle Schools participated in this year's CFC Run/Walk on September 22, 2006. The students contributed their donations to the Wounded Warrior Project located at Camp Lejeune. Thank you students and staff members for your participation in this very worthwhile event!

D. LHS Homecoming Week – Many activities are planned for Homecoming Week at Lejeune High School during October 22-28, 2006. School Board members were invited to join in the activities.

E. LHS Renaissance Faire – The Honors English and Social Studies students will sponsor a Renaissance Faire on Thursday, October 26, 2006. Members were encouraged to attend.

F. Safety and Security Procedures within CLDS – In light of current tragedies in schools and concerns of parents about school safety, Ms. Thomas reported that all of our schools have a Crisis Intervention Plan in place to outline specific procedures to follow in a crisis situation. Our schools work closely with the Base Anti-Terrorism Coordinator to provide appropriate training for CLDS personnel. Lockdown drills are being conducted throughout the schools which require after-action reports. Parents are notified in advance of lockdown drills. In addition, (Name Removed) works with the PMO staff to ensure their personnel are familiar with our school facilities and procedures. (Name Removed) suggested that a review of security plans and lockdown drills occur early in the school year.

G. Discipline Issues – Ms. Thomas plans to gather data on discipline issues and will ask representatives of the School Board to sit on a review committee.

VI. AGENDA BUILDING

A. Projected Agenda Items for November 2006

1. School Facilities Update
2. CLDS Security and Safety Plan

VII. TIME AND PLACE OF NEXT MEETING

The regular School Board Meeting is scheduled for November 15, 2006 in the CLDS Board Room beginning at 1800 hours. The members will meet at 1730 hours for a dinner session. Additional agenda items for consideration may be forwarded to (Name Removed) and Ms. Thomas.

VIII. ADJOURNMENT

(Name Removed) adjourned the meeting at 1915 hours.

IX. FUND COUNCIL MEETING

The Fund Council convened at 1916 hours to review the following items:

A. REPORTS: FY 2007

Financial Report of September 2006: Approval of

1. (Name Removed) made a motion to approve the Financial Report of September 2006. (Name Removed) seconded the motion and the report was approved. (Tab J)

2. Student Activity Fund Expenditures; Approval of

The following expenditures were presented for approval:

1. A check in the amount of \$4,000.00 made payable to ZAP-A-Snack to cover the cost of items for a fund raiser being conducted by MCJROTC that will be used for the Cadet Ball, Rifle/Drill/PT Competition Entry Fees, Maintenance & Equipment for the Rifle/Drill Teams, and Cadet billeting and food costs during leadership camps. (Name Removed) made a motion to approve the subject expenditure, seconded by (Name Removed). The Board approved it unanimously.

2. A check in the amount of \$2,273.00 made payable to MCCA to cover the cost of the Lejeune ROTC Cadet Ball on November 18, 2006. (Name Removed) made a motion to approve the expenditure, seconded by (Name Removed). The expenditure was approved by the Board.

(Name Removed) adjourned the meeting at 1920 hours.

//original signed//
(Name Removed)
Chair, CLDS School Board

Attachments:
As stated

cc: Director, DDESS/DoDDS-Cuba